



# EU General Data Protection Regulation (GDPR) and Saperion ECM

General Information  
from Hyland

Hyland

# Disclaimer

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This presentation has been prepared solely to provide general information about the General Data Protection Regulation (GDPR) and the Saperion functionality that can assist organizations in GDPR compliance initiatives. This presentation is general in nature and is not specific to your organization. Your organization is solely responsible for: (a) compliance with any applicable legal standards; (b) assessing the available Saperion functionality and configuration options and determining whether they meet your organization's compliance objectives; and (c) implementing the available Saperion functionality and configuration to comply with those objectives.

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# Agenda

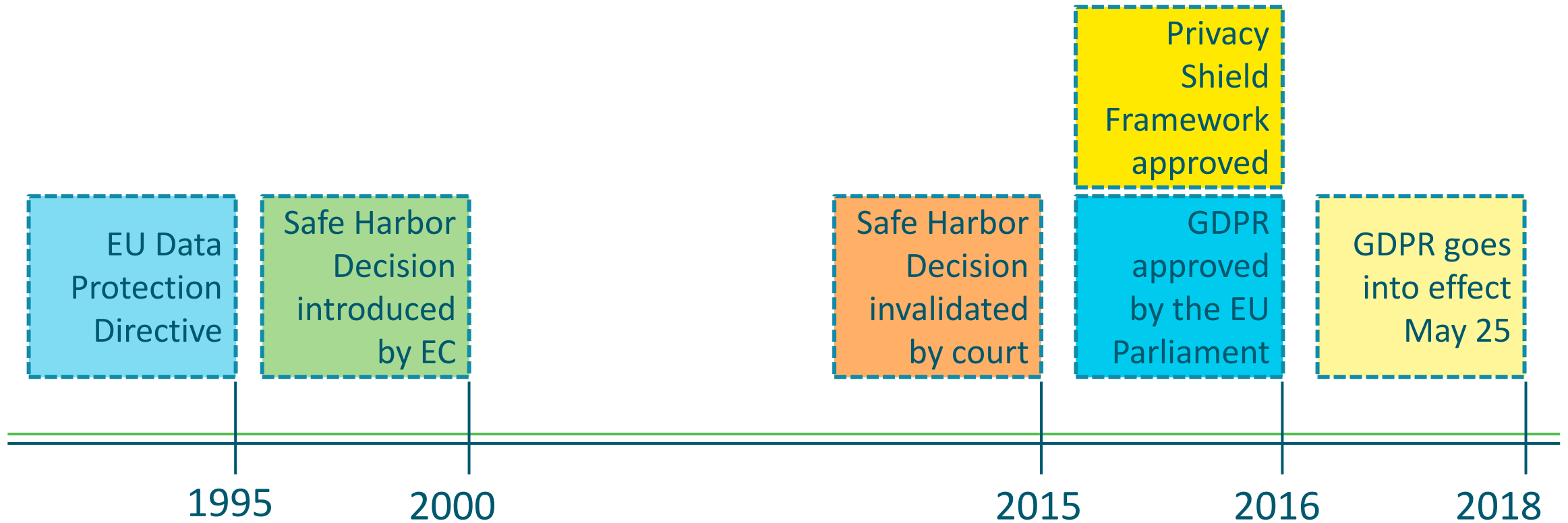
- GDPR Overview
- Saperion ECM and GDPR
- Q&A

A large teal circular graphic is centered on the page, partially cut off by the edges. It consists of two concentric rings: an inner ring in a darker teal and an outer ring in a lighter teal. The text 'GDPR Overview' is centered within the white space of the inner ring.

# GDPR Overview

# EU privacy regulations background

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# GDPR impact

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## WHO IS AFFECTED?

Any organization collecting, processing, or using data of individuals in the EU

Does not matter where the organization is located

## IN WHAT WAYS?

Internal systems, processes and people are key to achieving compliance

3rd party access to information

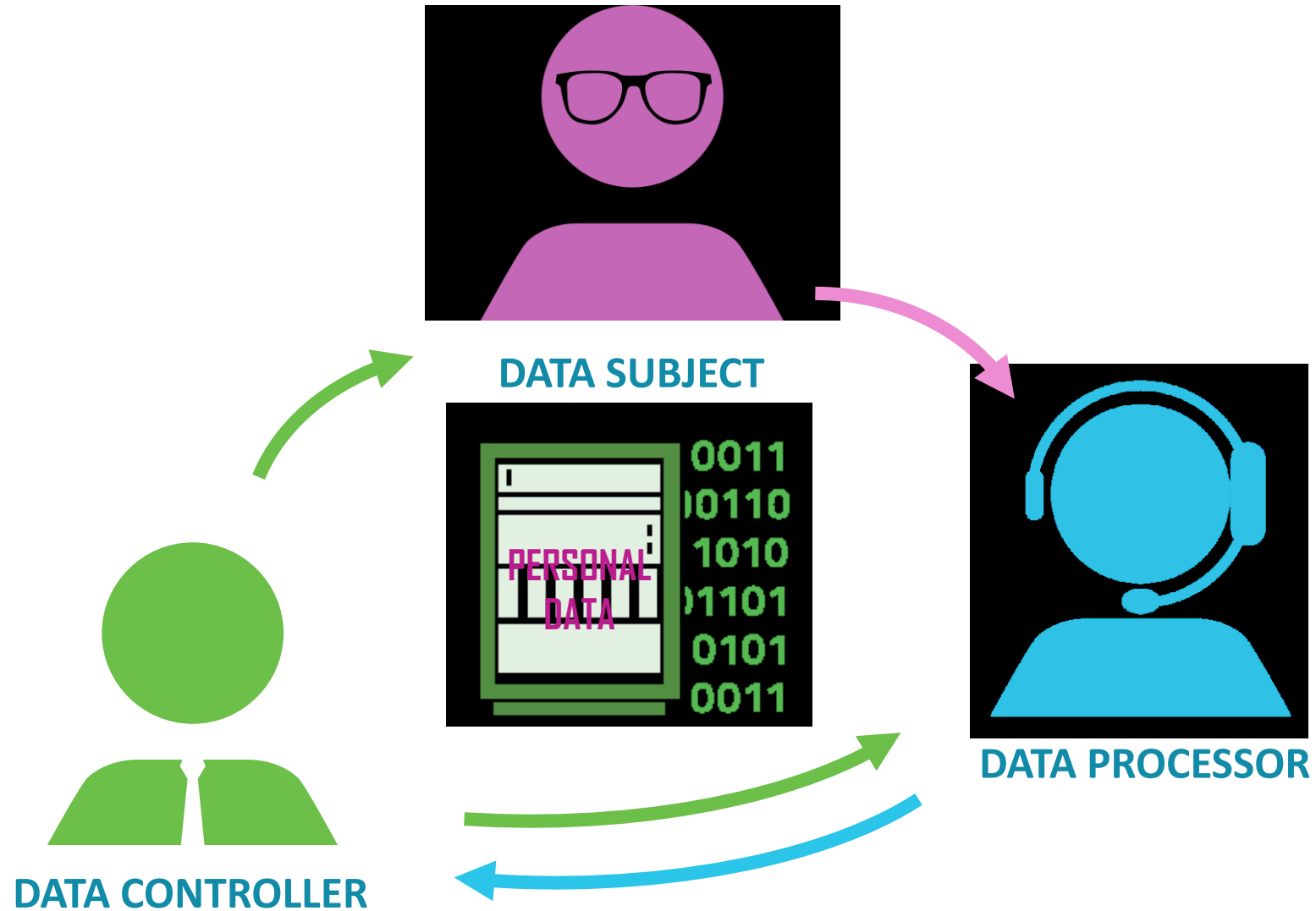
## WHAT IS THE IMPACT?

Fines of up to 20 million Euros, or 4% of their total annual revenue

Loss of customer trust, revenue

# Key entities under GDPR

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# 7 Key principles of GDPR

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Lawfulness, Fairness & Transparency

Purpose Limitation

Data Minimization

Data Accuracy

Storage Limitation

Integrity & Confidentiality

Accountability





# 7 Key principles of GDPR

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Lawfulness, Fairness & Transparency

Purpose Limitation

Data Minimization

Data Accuracy

Storage Limitation

Integrity & Confidentiality

Accountability

Personal data shall be processed lawfully, fairly and in a transparent manner in relation to the data subject

# 7 Key principles of GDPR

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Lawfulness, Fairness & Transparency

Purpose Limitation

Data Minimization

Data Accuracy

Storage Limitation

Integrity & Confidentiality

Accountability

Personal data shall be collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes

# 7 Key principles of GDPR

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Lawfulness, Fairness & Transparency

Purpose Limitation

Data Minimization

Data Accuracy

Storage Limitation

Integrity & Confidentiality

Accountability

Personal data collection shall be adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed

# 7 Key principles of GDPR

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Lawfulness, Fairness & Transparency

Purpose Limitation

Data Minimization

Data Accuracy

Storage Limitation

Integrity & Confidentiality

Accountability

Personal data shall be accurate and, where necessary, kept up to date

# 7 Key principles of GDPR

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Lawfulness, Fairness & Transparency

Purpose Limitation

Data Minimization

Data Accuracy

Storage Limitation

Integrity & Confidentiality

Accountability

Personal data shall be kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed

# 7 Key principles of GDPR

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Lawfulness, Fairness & Transparency

Purpose Limitation

Data Minimization

Data Accuracy

Storage Limitation

Integrity & Confidentiality

Accountability

Personal data shall be processed in a manner that ensures appropriate security of the personal data, including protection against unauthorized or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organizational measures

# 7 Key principles of GDPR

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Lawfulness, Fairness & Transparency

Purpose Limitation

Data Minimization

Data Accuracy

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Accountability

The data controller shall be responsible for, and be able to demonstrate compliance with the above principles

# How does technology fit in?

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## WHAT IT CAN'T DO

No software or hardware solution alone can make your organization GDPR-compliant

No software or hardware solution can be certified as GDPR-compliant

## *BUT...*

Technology can help automate some of the required tasks and ensure that your processes and users are set up to reinforce compliance rather than compromise it





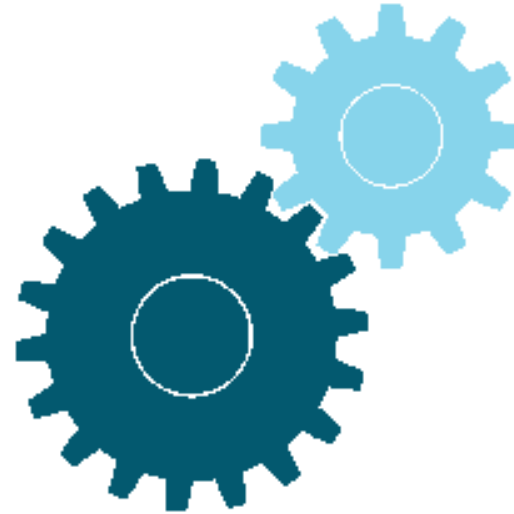
# Saperion ECM and GDPR



Saperion ECM can help organizations support their GDPR compliance initiatives **TODAY.**



Out-of-the-box  
Functionality



Flexible  
Configuration Options



Built-in Security  
Controls

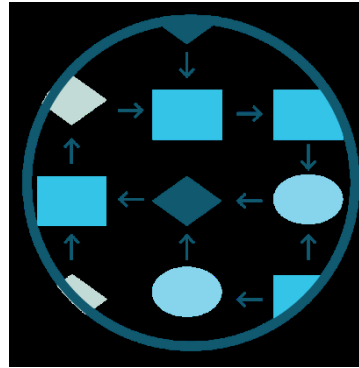
# Saperion ECM and GDPR



Security &  
Data Protection



Right to Erasure &  
Records Management



Streamlined Compliance-  
Related Processes



Data Management &  
Findability



Auditability &  
Reporting



Security &  
Data Protection

Granular Security & Permissions—  
control who can access information and  
what they can do with it

Protecting documents & data at rest,  
while in use and while in transit

Secure by design

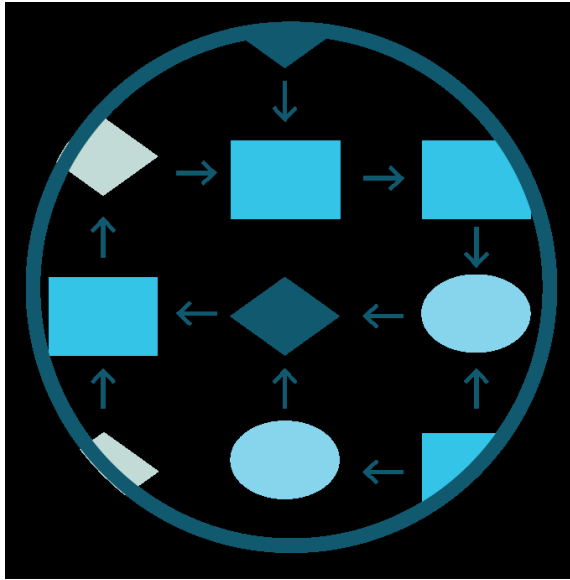


Right to Erasure &  
Records Management

Fully Automated Records Management—  
manage the process, not the pieces!

Set and manage retention on the  
Document Type level

Trigger retention based on regulatory  
requirements or a specific event/request



Streamlined Compliance-  
Related Processes

Make sure that processes are followed with Saperion Workflow

Include mandatory approvals to make sure policies are followed

Actions can be tracked by workflow history and document revision history



Data Management  
& Findability

Document Retrieval is fast, easy and simple to perform

Preconfigured or Custom Queries, eFiles and different query forms provide additional ways of managing content

Full-Text Search extends retrieval to unstructured information





## Auditability & Reporting

Extensive audit trails track everything a user does in Saperion

Create customized reports detailing user access, system events and security with Reporting

Audit information stored in the database makes it possible to create customized reports

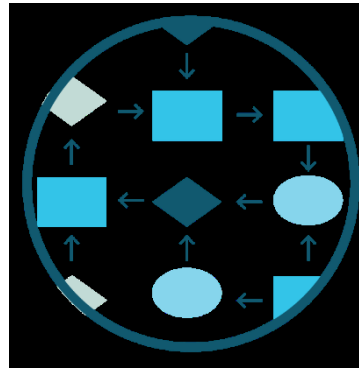
# Saperion ECM and GDPR



Security &  
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# Thank You!

For more information please visit  
[OnBase.com/GDPR](https://OnBase.com/GDPR)

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